

## MOTORSPORT UK RALLY MEDIA ACCREDITATION

Motorsport UK is recognised by the Fédération Internationale de l'Automobile (FIA) as the sole national governing body for four-wheel motor sport in the UK.

Motorsport UK's primary concern is the safety of participants in UK motor sports, whether competitors, volunteers, spectators or the media.

The Motorsport UK Rally Media Accreditation system is only required and valid for special stage rallies, single-venue rallies and rally timed trials. It is underpinned by a Code of Conduct, plus strict conditions. It features two levels to cater for the different needs of journalists and photographers/broadcasters:

- Level One offers a Motorsport UK Media Pass only and caters mainly for the needs of journalists
- Level Two adds a Motorsport UK Tabard – carrying additional privileges set out in the conditions below – and caters for photographers and broadcasters.

If you have any questions relating to Motorsport UK Rally Media Accreditation email [media@motorsportuk.org](mailto:media@motorsportuk.org)

For further information, visit [www.motorsportuk.org](http://www.motorsportuk.org)

### Rally Media Code of Conduct

By applying for Motorsport UK Rally Media Accreditation, applicants must agree to uphold the following Code of Conduct before their application will be considered:

- I recognise that safety must be the overriding concern for everyone in the sport
- I will look out for others, as well as myself
- I will not abuse the privileges granted by Motorsport UK Rally Media Accreditation
- I will always sign-on with the event organiser before making use of Motorsport UK accreditation
- I understand that my actions may impact upon others in the sport
- I will follow instructions from event marshals and officials
- I will endeavour to support RallyFuture and help promote safety in rallying
- I will act in the best interests of the sport.



## **MOTORSPORT UK RALLY MEDIA ACCREDITATION CONDITIONS OF APPLICATION, ISSUE AND USE**

1. Motorsport UK Rally Media Accreditation is only available to genuine rally media:
  - a. Those covering events for commercial reasons, such as selling photographs to competitors, will not usually be considered genuine media
  - b. Those working in public relations or promotion – i.e. for competitors, teams and sponsors, events etc. – may apply and be considered on a case by case basis.
  - c. Genuine rally media will usually cover multiple events in any given season.
2. Each application for Motorsport UK Rally Media Accreditation must be accompanied by the following as a minimum:
  - a. Current passport-style photograph (of high resolution if provided electronically)
  - b. Commissioning letter from a relevant editor or producer, clearly stating that the applicant is required to work on upcoming UK rallies for publication/broadcast
  - c. Evidence of at least three examples of work from three different events (must be stage rallying) previously published (not self-published) in a recognised media outlet within the last 12 months
  - d. Public Liability Insurance certificate (£5m minimum cover). (Level Two only)
3. Each new application should normally be endorsed by an existing holder of Motorsport UK Rally Media Accreditation by way of a counter-signature, however:
  - a. Only a Level Two accreditation holder can endorse a Level Two application
  - b. Motorsport UK reserves the right to issue accreditation without such endorsement, or to reject any application.
4. Motorsport UK Rally Media Accreditation is available only to those aged 18 years and above.
5. The Motorsport UK Rally Media Accreditation holder must abide by Motorsport UK Regulations and not do anything that could damage the reputation of or have any negative effect on motor sport generally. Motorsport UK Regulations are detailed in the [Motorsport UK Yearbook](#).
6. The Motorsport UK Rally Media Accreditation holder must abide by the Code of Conduct at all times.
7. Members of the media must sign on with event organisers and will not exercise the privileges of Motorsport UK Rally Media Accreditation until having done so.
8. The Motorsport UK Media Pass and Tabard will remain the property of the Motorsport UK. Motorsport UK reserve the right to revoke accreditation and demand the return of the Motorsport UK Media Pass and/or Tabard at any time and may do so if any of these conditions – or the Rally Media Code Of Conduct – is deemed to have been broken.



9. The Motorsport UK Media Pass and Tabard must only be used for genuine work purposes, and are non-transferable from one person to another. Use of a Motorsport UK Media Pass and/or Tabard on events at which the holder is not signed on and working for a recognised media outlet will be deemed an abuse of the privileges of Motorsport UK Rally Media Accreditation and Code of Conduct and will result in that accreditation being revoked.
10. Accredited media must not be accompanied by family members or guests while at work under the privileges of Motorsport UK Rally Media Accreditation
11. Motorsport UK Rally Media Accreditation is not valid for motor sports disciplines other than rallying. Any attempt to use Motorsport UK Rally Media Accreditation to gain access to – or media privileges at – non-rally events will be deemed an abuse of the privileges of Motorsport UK Rally Media Accreditation.
12. When on the competitive section of a special stage, i.e. beyond the stage start and up to the stage finish, Level One Motorsport UK Media Pass holders cannot stand in locations to which ordinary spectators do not have authorised access.
13. When on the competitive section of a special stage, i.e. beyond the stage start and up to the stage finish, Level Two Motorsport UK Tabard holders may only operate in locations additional to those to which ordinary spectators have access when those locations have been agreed with the event organiser in writing in advance and are included in the event's Safety Manual. The Motorsport UK Safety Delegate must be made aware of all such agreements and has the authority to amend those locations on the day if necessary
14. All Motorsport UK Rally Media Accreditation holders are required to have a risk assessment for their media activity, which adequately addresses the hazards, risks and control measures for each event.
15. Motorsport UK Rally Media Accreditation holders will not use advanced technology, such as drones, without the specific prior written authorisation of Motorsport UK, the event organiser and the landowner, and compliance with the [Motorsport UK Drone Policy](#).
16. The Motorsport UK Rally Media Accreditation holder will not exercise the privileges of accreditation if they are aware of any medical or other reason that renders them unfit to do so.
17. The Motorsport UK Rally Media Accreditation holder understands that Motorsport UK is registered under the Data Protection Act to hold information



on its computer system and hereby agrees to their personal data being processed in any way relevant to the operation of the Motorsport UK.

18. The Motorsport UK Rally Media Accreditation holder's details (including photo) will be published on the Motorsport UK website as a reference for event organisers, officials and others to ensure legitimacy.
19. Motorsport UK Rally Media Accreditation holders must always keep out of Prohibited Areas.
20. Motorsport UK Rally Media Accreditation holders must wear their Media Pass and Tabard at all times during an event, ensuring that they are always clearly visible.
21. The Motorsport UK Media Pass and Tabard are valid until 31 December in the year of issue and must be returned to the Motorsport UK as soon as possible thereafter.
22. Each successful application will incur a licence fee of £66 and will only be completed upon payment, when requested by Motorsport UK. The Motorsport UK Media Tabard will only be issued following payment of an additional deposit of £150, refundable upon return of the Tabard to Motorsport UK.
23. Motorsport UK Level Two Tabard holders must complete the Motorsport UK online marshals' training programme prior to accreditation.
24. The Motorsport UK Rally Media Accreditation holder will share any photographs of serious accidents with Motorsport UK for investigative purposes.
25. The Motorsport UK Rally Media Accreditation holder will share any photographs with Motorsport UK for any championship or event promotional purposes.
26. Motorsport UK reserves the right to amend these conditions as may be required.



## **RALLY MEDIA ACCREDITATION: FAQ**

### **How quickly will my accreditation be processed?**

We will process all applications as quickly as possible but please allow up to 15 working days.

### **I lead a broadcast crew. Do we all need to be accredited?**

Yes. Each crew member must be accredited, in order that they will have completed the Motorsport UK online marshals' training programme and received a Motorsport UK Tabard (assuming that the application is for Level Two accreditation). Your crew members' applications must be accompanied by a signed letter confirming that they will be working for you on events. The leader of the broadcast crew is advised to contact [media@motorsportuk.org](mailto:media@motorsportuk.org) prior to application.

### **I plan to send another photographer to some events in my place. Do they also need Motorsport UK Accreditation?**

Yes, if you have other photographers working for you, they will also need to apply for Motorsport UK Rally Media Accreditation, especially if they require Level Two access. Your accreditation will cover yourself only; a Motorsport UK Media Pass and Tabard are strictly non-transferable from one person to another.

### **How do I pay my licence fee and tabard deposit?**

We will only request payment from successful applicants for Motorsport UK Rally Media Accreditation. If your application is successful, we will get in touch to request payment by phone, cheque, debit/credit card or bank transfer. Accreditation will only be completed upon payment of the relevant fees.

### **How do I claim my refund when I'm finished with my Tabard?**

Simply send your Tabard back to the Communications Department at Motor Sports House, SL3 0HG, and we will arrange for a refund by bank transfer or credit card, as appropriate. If your returned Tabard is accompanied by a successful application for the following year's Motorsport UK Rally Media Accreditation, we will continue to hold your deposit and simply send you a new Tabard for the next season. Please return Tabards by recorded delivery where possible, as the Motorsport UK cannot be held responsible or be expected to return deposits if they are lost in transit.

### **What can I do if my application is unsuccessful?**

The Motorsport UK Rally Media Accreditation is designed to be robust, and the strict eligibility criteria are clearly set out in the conditions. If you are unsuccessful, you can still apply to an event organiser for media credentials but they will only be able to grant you access equivalent to Motorsport UK Level One accredited media, and for that event only.



# MOTORSPORT UK RALLY MEDIA ACCREDITATION

JOURNALIST/PR (LEVEL ONE)

PHOTO (LEVEL TWO)

VISUAL BROADCAST (LEVEL TWO)

DRONE OPERATORS – Please email [media@motorsportuk.org](mailto:media@motorsportuk.org)

NAME \_\_\_\_\_

FREELANCE

EMPLOYED

ORGANISATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MOBILE NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

IF POSTING  
YOUR  
APPLICATION  
  
PLEASE ATTACH  
PHOTOGRAPH

## DECLARATION

I CONFIRM THAT I HAVE READ AND AGREE TO BE BOUND BY THE MOTORSPORT RALLY MEDIA ACCREDITATION CONDITIONS OF APPLICATION, ISSUE AND USE, AND AGREE TO COMPLY WITH THE CODE OF CONDUCT. ALL THE INFORMATION PROVIDED IS WHOLLY ACURATE TO THE BEST OF MY KNOWLEDGE. I HAVE INCLUDED WITH THIS APPLICATION A PHOTOGRAPH, COMMISSIONING LETTER, EXAMPLES OF PREVIOUSLY PUBLISHED WORK AND INSURANCE CERTIFICATE.

SIGNATURE

DATE

COUNTERSIGNATURE

EXISTING ACCREDITATION HOLDER  
\*SEE T&C NO.3 FOR DETAILS

DATE

## SEND YOUR COMPLETED FORMS TO

IMIS RECORD NUMBER

(INTERNAL USE ONLY)

[MEDIA@MOTORSPORTUK.ORG](mailto:MEDIA@MOTORSPORTUK.ORG)

COMMUNICATIONS DEPARTMENT

MOTORSPORT UK

BICESTER MOTION

OX27 8FY

MEMBER OF

