



motorsport UK

2019 Track Licence application form

for Race, Speed and Kart venues

FOR OFFICE USE	DATE
<i>Application Received</i>	
<i>Payment Received</i>	
<i>Approved</i>	
<i>Issued</i>	

Enclosed documents:

Please use the checklist below to confirm the documents which you are enclosing with your track licence application.

Failure to provide this information may result in a delay to issuing your track licence.

Land owners agreement:	Yes / No/ N/A *
Venue plan:^	Yes / No *
Course plan (A4 size, suitable for incorporating into the Track Licence):^^	Yes / No *
Copy of venue Public Liability insurance policy:	Yes / No *
Safety plan:	Yes / No *
Incident plan:	Yes / No *
Photographic record of venue set up for competition	Yes / No *

** Indicate as applicable*

^ A scale plan of the venue, in as much detail as possible, including all relevant key information, such as scrutineering, noise testing, medical centre, officials' enclosures etc.

^^ Detailed course plan(s) for inclusion on the track licence showing:

- **start / finish line(s)**
- **pit / paddock entry & exit**
- **kerbs**
- **barriers**
- **marshal / observer posts**
- **safety vehicle locations**
- **noise testing location**
- **officials' enclosures**
- **spectator locations**
- **designated media locations**
- **tyre warming (if permitted for Speed events)**

Please note that a separate course plan is required to show each configuration / discipline.

Prior to application being made for an Organising Permit, the appropriate Track Licence must have been issued for the specific venue to be used. The Track Licence must be in place for a minimum of **60 days** prior to an International Event, or **30 days** prior to a National Event.

Please write clearly in BLOCK CAPITALS

Venue:	
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Club/Organisation details

(to whom the Track Licence will be issued and dispatched)

Club/Organisation:	
Contact name:	
Address:	
Telephone number:	
Email address:	

Previous licence details

Number & date of issue of most recent Track Licence:	
Date of most recent Motorsport UK venue inspection:	

Track Licence required (Tick box appropriate to discipline & Licence Grade)

Race:		Speed:		Kart:	
Race International:*	£7325 <input type="checkbox"/>	Speed International:	£1135 <input type="checkbox"/>	Kart International:*	£965 <input type="checkbox"/>
Race National A:	£3685 <input type="checkbox"/>	Speed National A:	£945 <input type="checkbox"/>	Kart National A:	£925 <input type="checkbox"/>
* plus FIA fee		Speed National B:	£675 <input type="checkbox"/>	Kart National B:	£675 <input type="checkbox"/>
		Speed Clubman:	£675 <input type="checkbox"/>	* plus CIK fee	

** fees are inclusive of VAT*

Date of event (only for a single-day event):	
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- Notes:**
- a) For venues with no more than one single day meeting per year, half of the above fee is charged. (Not applicable for International or Truck meetings)
 - b) Where a number of categories are covered, only the highest value fee is payable

Venue details

Venue address:	
Telephone number:	
Email address:	
Website:	
Nearest town (& distance):	
Location of the venue, with reference to major roads and towns/villages etc.:	
Postcode for use with 'sat-nav':	

Course details

Direction of running:*	Clockwise / Anti-clockwise
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** Indicate as applicable*

	Name	Length (km)	Width (m)	Discipline*	Grade*
Circuit 1:				<input type="checkbox"/> R <input type="checkbox"/> DR <input type="checkbox"/> S <input type="checkbox"/> K <input type="checkbox"/> HC <input type="checkbox"/> T <input type="checkbox"/> RX	<input type="checkbox"/> International <input type="checkbox"/> National A <input type="checkbox"/> National B <input type="checkbox"/> Clubman
Circuit 2:				<input type="checkbox"/> R <input type="checkbox"/> DR <input type="checkbox"/> S <input type="checkbox"/> K <input type="checkbox"/> HC <input type="checkbox"/> T <input type="checkbox"/> RX	<input type="checkbox"/> International <input type="checkbox"/> National A <input type="checkbox"/> National B <input type="checkbox"/> Clubman
Circuit 3:				<input type="checkbox"/> R <input type="checkbox"/> DR <input type="checkbox"/> S <input type="checkbox"/> K <input type="checkbox"/> HC <input type="checkbox"/> T <input type="checkbox"/> RX	<input type="checkbox"/> International <input type="checkbox"/> National A <input type="checkbox"/> National B <input type="checkbox"/> Clubman
Circuit 4:				<input type="checkbox"/> R <input type="checkbox"/> DR <input type="checkbox"/> S <input type="checkbox"/> K <input type="checkbox"/> HC <input type="checkbox"/> T <input type="checkbox"/> RX	<input type="checkbox"/> International <input type="checkbox"/> National A <input type="checkbox"/> National B <input type="checkbox"/> Clubman

** Clearly tick as applicable*

R = Car Race; **S** = Sprints; **HC** = Hillclimb; **RX** = Rallycross; **DR** = Drag Race; **K** = Kart Race; **T** = Truck Race

Start & finish line position(s) (including method of marking):	
Scrutineering area (location, facilities, Parc Fermé etc.):	
Noise testing area location:	

Rescue and medical services

Note that this is the minimum required provision.

Number of ambulances:		Number of medical staff:	
Number and location of Rescue Unit(s) (race/speed/rallycross) complying with Section F:			
Location of ambulance(s) complying with Section F:			
Location of first-aid headquarters/ medical staff:			
Location of nearest outside telephone and number:			
Address and telephone of nearest hospital available to receive casualties:			
Race circuits only:			
Medical Committee members:			
Chief Medical Officer:			

* Indicate as applicable

For Race Circuits please confirm that the Medical Centre complies with E9.3 – E9.5 and F6.1 – F6.3.6

For Kart Circuits please confirm that the Medical Centre complies with F6.4

Date: _____ Signed: _____

Marshals & recovery

Number and location of breakdown vehicles:			
Number of Observers posts:		Number of additional posts:	

Fire safety

Type(s) of extinguishers used:	
Confirmation of service in past 12 months:	

Confirmation of venue fire risk assessment & appropriate control measures:

Date: _____ *Signed:* _____

Details of fire tenders and crew, when required (see (E)7.4) and location(s):			
Vehicle 1 location:		Extinguisher type:	
Equipment:		Number:	
Vehicle 2 location:		Extinguisher type:	
Equipment:		Number:	
Vehicle 3 location:		Extinguisher type:	
Equipment:		Number:	
Other:			

Communication systems

Type of communication system(s) available to officials around the course (e.g. telephone, radio):
Details of any CCTV system(s) under the control of the Clerk of Course:

Declaration

<p>I have enclosed a cheque / have made electronic (BACS) transfer to the sum of the track licence requested. Cheques payable to Motorsport UK or see Appendix 1 for bank details. (NB. a higher grade licence is valid for lower grades of events of the same discipline).</p>	
<p>I confirm that the venue owners have provided written agreement as required by (E)1.1. (Only applicable if the Track Licence applicant is not the venue owner).</p>	
<p>I declare that the photographic record enclosed is an accurate representation of the course to which this application relates.</p>	
<p>I declare that the track plan enclosed is correct and no changes or modifications will be made unless agreed by Motorsport UK. (See requirements set out in (E)1.4-1.5).</p>	
<p>I declare that all the work specified in all Motorsport UK venue inspection reports issued has been completed and to a satisfactory standard.</p>	
<p>I declare that for Motorsport UK authorised events, the venue will be maintained and prepared in accordance with the criteria agreed with the Motorsport UK.</p>	
<p>I declare that I know no reason why the Track Licence applied for should not be issued to me or the organisation that I represent, for the calendar year (or part of year) for which the Licence is to be issued.</p>	
<p>I declare that a major incident plan has been drawn up for this venue that it is reviewed from time to time and that appropriate staff and officials are familiar with this plan.</p>	
<p>In consideration of a Track Licence being issued, I undertake to abide by the conditions of issue specified by The Royal Automobile Club Motor Sports Association Ltd, all of which I am acquainted with and understand.</p>	
<p>I understand and accept that a Motorsport UK Track Licence is only valid for such periods as when a Motorsport UK Organising Permit is in force and only relates to Motorsport UK activity authorised by that Organising Permit.</p>	
<p>I acknowledge that:</p>	
<ul style="list-style-type: none"> ○ Motorsport UK does not assume any responsibility in relation to activities not covered by a Motorsport UK Organising Permit and that it remains the responsibility of the venue owner and/or operator to ensure that all safety precautions at the venue are appropriate for such activities and to seek independent advice as necessary in relation to them. 	
<ul style="list-style-type: none"> ○ The Motorsport UK Track Licence, any related correspondence from Motorsport UK or advice given by Motorsport UK, its servants or agents only relates to Motorsport UK authorised activities and should not be relied upon for any other purpose. 	
<ul style="list-style-type: none"> ○ It is a condition precedent to the granting of the Track Licence hereby applied for that the venue owner and/or operator shall fully and completely indemnify and save harmless Motorsport UK in respect of all claims by any person whatsoever for injury to person or property caused by or in connection with or arising out of the use of the venue for any purpose not authorised by an Motorsport UK Organising Permit whether such claims arise out of negligence on the part of Motorsport UK, its servants or agents or otherwise howsoever and in respect of all costs and charges in connection herewith whether arising under statute or common law. 	
Signed:	
Name:	
Date:	

Please return completed forms with correct payment to:

Motorsport UK, Motorsports UK House, Riverside Park, Colnbrook, SL3 0HG

Appendix 1 – Motorsport UK bank details for BACS payment

Please transfer your remittance directly to our bank

To avoid delays in issuing your licence, please include “Track Licence” in the payment reference

Our Pound Sterling bank details:

National Westminster Bank
Belgravia Branch
141 Ebury Street
London
SW1W 9QP

Sort Code: 60-07-29

Account No: 14742411

Account Name: Motorsport UK

Swift Code: NWBK GB 2L

IBAN Code GB13 NWBK 6007 2914 7424 11