

## CLERK OF THE COURSE APPRAISAL FORM

This form is to be completed by the Motorsport UK Steward. To help provide constructive feedback, the comments on this document should be shared with the Clerk of the Course concerned whilst at the event. Once completed, the information therein will be for Motorsport UK use and will not be released to any third party without the prior consent of the person completing this form.

<u>VENUE:</u>	<u>DATE:</u>
<u>TYPE OF EVENT:</u>	<u>STATUS OF EVENT:</u>
<u>ORGANISING CLUB:</u>	
<u>SENIOR CLERK OF THE COURSE:</u>	<u>MOTORSPORT UK STEWARD:</u>

Please respond to the following questions relating to the Senior Clerk of the Course and his / her performance at the event by ticking the appropriate column. If you put a tick in a shaded box, then please elaborate on the response by using the space provided on the reverse of this sheet.

<b>To your knowledge did the Senior Clerk:</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Arrive at an appropriate time for the event			
Arrive dressed appropriately for the event			
Introduce themselves to the Motorsport UK Steward			
Inspect the venue for matters of safety			
Undertake appropriate checks of administrative matters			
Remain available and in contact throughout the event			
Ran a smooth meeting without need of assistance			
Kept the stewards panel informed of situations			
Lead the team of senior officials at the meeting			
Demonstrate the interpersonal skills required of the role			
Deal with Judicial matters efficiently in accordance with regulations			
Meet the standards that you expected for this event			
Exhibit the skills required to act in this capacity at a higher level			

**Comments on responses given overleaf (you must respond to any marked as No or N/A):**

**Other comments upon the Senior Clerk not already noted:**

**Other comments upon the other Clerks operating at the meeting not already noted:**

**Any issues that were raised by or discussed with the Senior Clerk:**

<b>Date:</b>	<b>Name (In capitals)</b>
<b>Role:</b>	<b>Signature</b>

Once complete please return to:

Motorsport UK, Riverside Park, Colnbrook, Slough, SL3 0HG