

# APPLICATION FOR MSA CLUB SAFEGUARDING OFFICER

If you have any questions, please contact the MSA's Lead Safeguarding Officer Jennifer Carty on 01753 765 071 or email [safeguarding@msauk.org](mailto:safeguarding@msauk.org).



PLEASE WRITE IN BLOCK CAPITALS

## SECTION 1 – YOUR PERSONAL DETAILS

MSA LICENCE NUMBER (IF KNOWN):

SURNAME:

FIRST NAME(S):

HOME ADDRESS:

POST CODE:

TEL (DAY):

TEL (EVENING):

EMAIL ADDRESS:

FIRMLY ATTACH YOUR PHOTO HERE AFTER HAVING PRINTED YOUR FULL NAME, DATE OF BIRTH AND LICENCE NUMBER (IF KNOWN) CLEARLY ON ITS REVERSE.

DATE OF BIRTH:

MALE:

FEMALE:

## SECTION 2 - DECLARATION

- I hereby agree to abide by the MSA Safeguarding Policy and Guidelines.
- I will ensure the Club adopts the MSA Safeguarding Policy and Club Policy Template.
- I will report **all** concerns regarding the welfare of a child or vulnerable adults to the MSA Lead Safeguarding Officer.
- I will abide by the MSA Regulations and not do anything that could damage the reputation of or have any negative effect on motor sport generally. I understand that if I do so, you may take disciplinary action against me.
- I understand that motor sport is dangerous and accidents causing death, bodily injury and property damage can and do happen.
- I will not exercise the privileges of this licence if I am aware of any medical, or other, reason that renders me unfit to do so.
- I understand that you are registered under the Data Protection Act to hold information on your computer system.
- I understand that as a licenced Official you may include my contact details in your publications.
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SIGNATURE:

DATE:

**YOUR APPLICATION MUST BE COUNTERSIGNED BY THE CHAIRMAN OR SECRETARY OF AN MSA RECOGNISED CLUB**

CLUB NAME:

POSITION:

DATE:

NAME:

SIGNATURE:

If you do not want to receive information from organisations other than the Motor Sports Association, please tick this box.

If you would like to opt out of your contact details being displayed in any MSA Publications, please tick this box.

### DISCLOSURE AND BARRING SERVICE CHECK

You are required to complete a Disclosure and Barring Check to carry out this role and you will receive an e-mail including instructions to do so shortly after the MSA receives this application form. You will not be chargeable for this cost.

If you do not complete the appropriate check or there is information from the check that means you would be unsuitable to carry out the role, you will be prohibited from being a Club Safeguarding Officer.

### MAINTENANCE

All Clubs must have at least one designated Club Safeguarding Officer registered with the MSA and there will be will be training requirements to fulfil. This will be subject to change from time to time.

### YOUR PHOTO

We will include an encrypted image on your licence. You are therefore required to submit a passport size photograph which must be representative of your current image. This is for your protection to guard against any possibility of improper use. For subsequent renewals, a replacement photograph is not required unless there has been a material change in your appearance.