

# CLUB AND VOLUNTEER OF THE YEAR AWARDS 2018

## NOMINATION GUIDANCE AND INFORMATION



**Representatives from Southsea Motor Club  
JLT MSA Club of the Year Winners 2017**



**Barry Arundell  
JLT MSA Volunteer of the Year Overall Winner 2017**

# **JLT MSA CLUB & VOLUNTEER OF THE YEAR AWARDS 2018**

## **NOMINATION GUIDANCE**

The JLT MSA Club and Volunteer of the Year Awards are open for nominations and will close on **Monday 12<sup>th</sup> November 2018**.

The JLT MSA Club of the Year awards are now in their 26th year. Previous award winners have provided opportunities for members to compete, volunteer and socialise enhancing the motor sport community.

The JLT MSA Volunteer of the Year awards recognise excellence and commitment across our volunteer workforce. Now in its 16th year, previous winners have demonstrated exceptional dedication to motor sport. The awards are open to all volunteers.

### ***Nomination guidance and information:***

- It is preferred that nominations are submitted via the online nomination form, and only information submitted on this form can be considered by the awards panel. Once you have started either the Club or the Volunteer of the Year nomination form online, you cannot save your progress. If you wish to save your progress, we suggest you complete the nomination on the paper form and copy and paste to the online form when you are ready to submit your nomination.
- Please only submit **one** nomination; there's no need to submit the online form and the offline (PDF) form, or to submit multiple nominations for the same nominee.
- Nominations are reviewed by an external panel and all identifying information (e.g. motor club names, names of individuals etc) is redacted so the panel cannot see this information. We would recommend using the "PEE" method; make your **P**oint, share your **E**vidence and **E**xplain what you are sharing. The nomination forms have word limits, so this will help to shape your nomination.
- The panel will score each nomination against certain criteria; the example attributes on the nomination forms give a great clue as to what they are looking for!
- There is no limit to the number of endorsements an Association can make for the JLT MSA Club of the Year Award and no limit to the number of endorsements/nominations a Club, Group or Association can make for the JLT MSA Volunteer of the Year Award.
- Go Motorsport Regional Development Officers can assist with your nominations. You can find details for your local Regional Development Officer at <http://www.gomotorsport.net/New-Contact/Contact>
- Nominated clubs and volunteers will be contacted directly by the end of December 2018.
- No MSA, IMS employee or contractor can nominate for the awards.
- If you have any queries, please contact Suze Endean or Rebecca Maidment via [awards@msauk.org](mailto:awards@msauk.org) or 01753 765000.

