



## Section 4 - Licences

Tick the appropriate boxes to show the Licence(s) you are applying for. If you are only applying for the Licence(s) detailed on the front of this application, just proceed to payment details as applicable.

- If you are upgrading your Licence(s), please enclose the necessary letters of recommendation and any signed Officials Upgrade Card(s).
- All requests for Licence upgrades are subject to Motorsport UK approval.
- If you are applying for more than one Licence which is chargeable **only** the higher fee is required.
- All International Timekeepers, Scrutineers, Technical Commissioners, Assessor Scrutineers and Environmental Inspectors are by Motorsport UK appointment.
- All Clerk of the Course International fees will include a FIA or CIK Annuaire. If you do not require a hard copy of these, simply pay the reduced Clerk of the Course International Licence fee.

Licence Category	Code	Fee (£) Inc. FIA/CIK	Fee (£) Exc. FIA/CIK	Amount (£)
<b>Clerk of the Course</b>				
Kart International	CKA	80.00	35.00	
Kart National 'A'	CKB	35.00		
Kart National 'B'	CKC	FOC		
Kart Probationary	CKP	FOC		
Cross Country International	COA	196.00	35.00	
Cross Country National 'A'	COB	35.00		
Cross Country Probationary	COP	FOC		
Rally (Stage) International	CYA	196.00	35.00	
Rally (Stage) National 'A'	CYB	35.00		
Rally (Stage) National 'B'	CYG	FOC		
Rally (Stage) Probationary	CYP	FOC		
Race International	CRI	196.00	35.00	
Race National 'A'	CRC	35.00		
Race National 'B'	CRD	FOC		
Race Probationary	CRP	FOC		
Rallycross International 'A'	CXA	196.00	35.00	
Rallycross International 'B'	CXB	196.00	35.00	
Rallycross National 'A'	CXC	35.00		
Rallycross National 'B'	CXD	FOC		
Rallycross Probationary	CXP	FOC		
Speed International	CSA	196.00	35.00	
Speed National 'A'	CSB	35.00		
Speed National 'B'	CSC	FOC		
Speed Probationary	CSP	FOC		
<b>Scrutineer</b>				
Car National	SEC	35.00		
Car Scrutineer	SEA	35.00		
Car Trainee	SEP	FOC		
Environmental Scrutineer	NAC	35.00		
Environmental Scrutineer Trainee	NAD	FOC		
Kart National	SKH	35.00		
Kart Scrutineer	SKD	35.00		
Kart Trainee	SKP	FOC		
<b>Medical</b>				
Registered Doctor	OEA	FOC		
Registered Paramedic	OFA	FOC		
Registered Medical Assistant	OGA	FOC		
<b>Liaison</b>				
Forestry Liaison Officer	LOF	FOC		
Route Liaison Officer	LOR	FOC		

Licence Category	Code	Fee (£)	Amount (£)
<b>Steward</b>			
Steward	AAA	FOC	
Trainee Steward	AAT	FOC	
<b>Timekeeper</b>			
Race National	TBB	35.00	
Race	TBD	35.00	
Speed National	TCB	35.00	
Speed	TCD	35.00	
Rally	TDD	35.00	
Rally National	TDB	35.00	
Kart National	TKN	35.00	
Kart	TKD	35.00	
Handicapper	THA	FOC	
Assistant	TEA	35.00	
Trainee	TEP	FOC	
<b>Recovery</b>			
Recovery	ODA	FOC	
Recovery Trainee	ODN	FOC	
<b>Rescue</b>			
Rescue	OCC	FOC	
Rescue Trainee	OCD	FOC	
<b>Radio</b>			
Co-ordinator	RAA	FOC	
Controller	RBA	FOC	
Controller Probationary	RBP	FOC	
<b>Instructor</b>			
Motorsport UK Trainer	OMT	FOC	
Training Co-ordinator	OCO	FOC	
<b>Driving Standards Observer (Race) – by appointment only</b>			
Driving Standards Observer (Race)	DAO	FOC	
<b>Officiel d'Honneur – by appointment only</b>			
Officiel d'Honneur	MAO	FOC	
<b>International &amp; Environmental Inspectors Fee</b>			
International & Environmental Inspectors Fee		35.00	
<b>Motorsport UK Registered Route Note Provider</b>			
Motorsport UK Registered Route Note Provider	RRP	59.00	
If Applying for more than one Licence, only the higher charge is required. Any additional chargeable Licences will be free of charge.			
If applying for Clerk of the Course International and you do not require a FIA or CIK Annuaire, please include payment for £35.00 and tick the following box <input type="checkbox"/>			
Please therefore insert your fee here		£	<input type="text"/>

### Your payment

- I am paying by:  cheque made payable to 'Motorsport UK'
- postal order made payable to 'Motorsport UK'
- credit or debit card, give card details below

CARD DETAILS (Visa Electron and American Express cards not accepted)	
Type of card:	Name on Card: .....
<input type="checkbox"/> <input type="checkbox"/>	Cardholder's Address: .....
Amount to be paid <input type="text" value="£"/>	.....
Card number:	.....
<input type="text"/>	.....
Valid from: <input type="text"/>	Cardholder's Signature: .....
Expires end: <input type="text"/>	Daytime Telephone Number: .....

## Section 5

# Maintenance Criteria and General Information

I can confirm that I have complied with the maintenance criteria (where stated) set out within Motorsport UK Rules and Regulations and satisfied the relevant seminar attendance criteria (where applicable) to enable me to reapply for my existing Licence grade(s):

I confirm I last attended a training/assessment seminar organised by

on (date)

at venue

I further understand that Motorsport UK may request full details of my Officials Attendance record and that I will be able to supply this upon request.

Signed:

Date:

If you are unable to confirm your compliance with the above statement, do not sign the declaration and forward your application together with your reason(s) for non-compliance to the Membership Services Team. This may delay and affect the issuance of your Officials Licence(s).

## Section 6 - ARKS Club Examiner (Must be completed by the Club/Association)

Club/Association Name

can confirm that we endorse

2019 Officials application for an ARKS Club Examiner Licence

Club/Association Official's Name:

Club/Association Official's Signature:

Position held:

# Information

### Official Licence Guidelines

These notes should be regarded as guidelines to assist you with completion of your Officials Licence Renewal Form. It should be noted that some regulations or requirements to Officials Licensing may be reviewed between now and 1st January 2019.

### All Paramedics/Medical Assistants – Medical Malpractice Insurance

Within Motorsport UK arranged insurance medical malpractice insurance is now provided for volunteer paramedics registered with the HCPC and volunteer medical assistants registered with Motorsport UK, attending Motorsport UK authorised events. This cover does not extend to any other category of medical personnel and does not cover those paramedics or medical assistants attending Motorsport UK authorised events as a result of a commercial contract between their employers and the meeting organisers, promoters or venue owners or operators.

As a consequence of these arrangements those registering with Motorsport UK as Paramedics or Medical Assistants are not required to produce copies of their insurance, should they hold such insurance for other activities. For the sake of clarity if an Motorsport UK Registered Paramedic attends an Motorsport UK event as part of his/her employment then they are responsible for their own insurance arrangements.

### Reminder

Please track your application at [www.motorsportuk.org](http://www.motorsportuk.org). Make a note of your licence number which appears under the bar code on the front of this form as you will need this when you first log in. As soon as your application is received by the Licence Department it will be scanned and this will show in the Licence Tracker. You will also receive an automated email confirming receipt of your application.

### Registered Route Note Provider

The description to be used is Subjective Route Notes and this applies to the supply in advance of a rally, or the reconnaissance period for a rally, of any written information that describes the route of a special stage (other than road books). Events can only supply Route Notes if they are prepared by a registered provider.

A provider who is registered with Motorsport UK is required to comply with the following conditions:

- Any DVD or other visual data supplied must consist of a straight ahead view of the road with the only additional view on screen to be a direct view of the steering wheel to allow the angle of corners to be assessed. No additional camera views are permitted.
- All styles of subjective route notes that are supplied must be able to be related directly back to the source survey material. No other interpretations of the route information are permitted. This does not prohibit the use of computer technology to directly translate information (e.g. Reversing the number sequence used to describe corners).
- The notes must be supplied in a bound format with each page marked with the supplier's name.
- Notes can only be supplied to competitors a maximum of 10 days before the start of the event or the start of reconnaissance for the event.
- Suppliers must confirm to Motorsport UK that they hold an appropriate type of liability insurance to cover their activities.
- DVDs are not permitted to be sold separately and must be supplied in conjunction with a set of subjective route notes.
- A copy of the DVD must be supplied to the event organisers before the event.