



**motorsport uk**

# ORGANISING PERMIT APPLICATION FORM

ONLINE ORGANISING PERMIT APPLICATION ARE AVAILABLE AT

[MEMBERS.MOTORSPORTUK.ORG](http://MEMBERS.MOTORSPORTUK.ORG)

OFFICIAL USE

NAME OF ORGANISING CLUB:  CLUB ID:   
(IF KNOWN)

DATE OF EVENT/EVENT PRACTICE:

TITLE OF EVENT:

VENUE/LOCALE:  POSTCODE:   
(OR NEAREST TO START)

STATUS OF EVENT: C O E  TASTER EVENT (D4.5.6)  CLUBMANS  NATIONAL 'B'  NATIONAL 'A'  INTERNATIONAL

### APPLICATION FOR PERMIT

The above club applies for an organising permit for the above event, which will be held under the General Regulations of Motorsport UK (incorporating the provisions of the International Sporting Code of the FIA, and any subsequent requirements of Motorsport UK and Supplementary Regulations as attached).

### APPLICATION FOR A CERTIFICATE OF EXEMPTION

The above club applies for a Certificate of Exemption to organise the above event, which will be held under the relevant General Regulations of Motorsport UK.

### MOTOR VEHICLE (OFF-ROAD EVENTS) REGULATIONS 1995 (AS AMENDED) APPLICATION FOR AUTHORISATION

The above club applies for 'Authorisation' for the above event in accordance with the Motor Vehicles (Off-Road Events) Regulations 1995 (as amended).  
(\*Not applicable).

### SECRETARY OF THE MEETING

NAME:  TEL. (M):   
ADDRESS:  E-MAIL:   
 DATE:   
 SIGNATURE:   
POSTCODE:

**By signing above you confirm you have been authorised by the organising club to make this application.**

*Note: Your details will be stored electronically in accordance with Motorsport UK data protection policy requirements, which can be found at [www.motorsportuk.org/data-protection](http://www.motorsportuk.org/data-protection). Your data will only be used for managing your permit applications.*

### REMEMBER TO ENCLOSE YOUR SUPPLEMENTARY REGULATIONS AND ENTRY FORM

\* SRs need not be enclosed for Certificate of Exemptions, Cross Country Driving Tests or those Clubman events which are marked with an asterisk, unless part of a Regional Association Championship (D4.5.4).

#### AUTOTESTS

- Autotest\*
- Production Car\*
- AutoSolo\*

#### RALLYING

- Road
- Road (R10.2 to Second)
- Navigational
- Endurance
- Stage
- Single Venue (Multi-Use)
- Historic Stage
- Historic Road
- Targa Road
- Economy
- Vintage
- Timed Trial

#### (Pre-pay Appendix 1 - 4.4)

- 12 Car Navigational Rally\*
- Navigational Scatter\*

#### TRIALS

- Sporting\*
- Car\*
- Classic\*

#### CROSS COUNTRY (4x4)

- Driving Tests\*
- Untimed Trial\*
- Safari
- Team Recovery
- Winch Recovery
- Hill Rally
- Gymkhana
- Promotional Event
- Timed Trial
- Treasure Hunt
- Orienteering
- Point to Point
- Tyro Trial\*
- Challenge Event

#### CIRCUIT RACING

- Car Race
- Truck Race
- Endurance Race

#### SPEED

- Sprint
- Hill Climb
- Speed Practice Day
- Drag Race

#### AUTOCROSS & RALLYCROSS

- Autocross
- Rallycross
- Off-Road Racing

#### KARTING

- Short Circuit
- Long Circuit
- Endurance
- Bambino
- Kart Clubman (Tyro)

#### CERTIFICATE OF EXEMPTION

##### (Pre-pay Appendix 1 - 4.4)

- Touring Assembly°
- Road Safety Event°
- Procession for Historic Purposes°
- Veteran Rally or Run° (specify)
- Gymkhana
- Treasure Hunt°
- Concours°
- Other (specify):

#### PRE-APPROVED

- Motorsport UK Marshals' Training

Please include details of Training activities to be undertaken when emailing this form.

**ALL EVENTS**

1. Has your club run an event of this type and status previously? (D4.1.5/D4.3)  
 YES  NO
2. Do you have landowners' permission for any private property?  
 YES  NO  N/A
3. Is the event being televised or filmed for any commercial purposes?  
 N.B. – Motorsport UK to approve after issue of Permit  
 YES  NO
4. Have all the clubs been specifically invited? (D4.3.3)  
 YES  NO  N/A
5. Will there be any qualifying championship rounds run at the meeting?  
 (D7.1)  
 YES  NO   
 If YES, specify which championships:  
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6. Does the event cross or traverse over any footpaths, bridleways or restricted byways? (See 7)  
 YES  NO
7. Have you obtained permission from the Highway Authority(ies) in accordance with Section 33, Road Traffic Act 1988? (Required for Q6)  
 YES  NO  N/A
8. Does the event utilise Forestry Commission property?  
 YES  NO   
 If YES list the Forestry Liaison Officer(s) you have contacted:  
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9. Is this event listed on the Motorsport UK Fixture List? (D3.1)  
 (Events at National 'B' or higher status must be inscribed)  
 YES  NO

**TASTER EVENTS & CERTIFICATES OF EXEMPTION**

10. Is approval required for members of unrecognised clubs / members the public to participate? (D4.5.6/D5.1.1)  
 YES  NO

**EVENTS TRAVERSING THE PUBLIC HIGHWAY**

11. Do you understand that all events on the Public Highway in England, Scotland and Wales are subject to the Motor Vehicles (Competitions and Trials) Regulations 1969 (as amended) (MVCTR)?  
 (N/A in Northern Ireland, Channel Islands, Isle of Man, etc.)  
 YES  NO
12. Does the event utilise the Public Highway? (Appendix 5(b))  
 YES  NO   
 If YES list the Route Liaison Officer(s) you have contacted:  
 -----  
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13. Is the event subject to MVCTR Authorisation under DoT regulations?  
 YES  NO   
 If NO, explain why not:  
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**ALL RALLIES AND TRIALS**

14. Has PR work commenced? (R3.1/T1.2/P4.1) [ROAD/TRIALS/STAGE]  
 YES  NO
15. Are there any standard sections timed to the second? (R10.2) [ROAD]  
 YES  NO
16. Has the rally any special stages? (R22.2/R26.5.4-R26.6.2) [STAGE]  
 A. How many? -----  
 B. Proposed stage mileage:-----  
 C. Starting at intervals of:-----
17. Has the rally any special tests? (R10.6) [ROAD]  
 YES  NO

**CAR RACES, SPEED EVENTS, KART RACES**

18. Has the venue/club a valid Motorsport UK Track Licence for this event? (E1.1-E1.5.18)  
 YES  NO   
 If Autocross, is a fully detailed plan of the course enclosed? (N2-N2.1.14)  
 YES  NO

**REFERENCE NOTES FOR CERTIFICATES OF EXEMPTION (D5.1)**

1. Applications must be made a minimum of four weeks prior to the event as per D5.1 and include payment. (Appendix 1 - 4.4)
2. Such events must be classified as per D5.1.2 and be as detailed on this application form overleaf.
3. Details of the route for all events traversing the public highway whether wholly or partly must be supplied to the Route Liaison Officers (Appendix 5(b)) within sufficient time and their advice acted upon. Please note where there is no route; details of the event must include the points to be visited.
4. Veteran Rallies (or Runs) organisers are reminded that Route Authorisation may still be necessary from the Competition Authorisation Office at Motorsport UK.
5. A Treasure Hunt must comply with R17.2 and organisers are reminded that Route Authorisation will be necessary from the Competition Authorisation Office at Motorsport UK, if the event involves more than 12 vehicles.
6. Events organised for Cross Country Vehicles (D5.1) are charged on a per capita basis.
7. Certificate of Exemption fees are **non-refundable**.

**CERTIFICATE OF EXEMPTION PAYMENTS**  
 2019 Fee - £26.00

➤ **Bank Transfer**  
 Motorsport UK bank details below:

**ACCOUNT NAME:** MOTORSPOK UK  
**ACCOUNT NO:** 14742411  
**SORT CODE:** 60-07-29

Please use the Permit number(s) as your reference, which can be obtained by emailing this application to Motorsport UK.

➤ **Credit/Debit Card**  
 Log in online to apply/pay for your Permits.

➤ **Cheque**  
 Made payable to Motorsport UK and sent to the address below.

Save the completed form and send it with a copy of your SR's to:  
**E-mail:** [james.tattersall@motorsportuk.org](mailto:james.tattersall@motorsportuk.org)  
**Post:** Competitions & Clubs, Motorsport UK House, Riverside Park, Colnbrook, SL3 0HG

YOU ARE REMINDED THAT PER CAPITA AND OTHER PAYMENTS MUST REACH MOTORSPOK UK NO LATER THAN **FOURTEEN DAYS** AFTER THE EVENT. FAILURE TO MAKE PAYMENT WITHIN THE STATED TIME OR AT ALL MAY INVOKE PENALTIES IN ACCORDANCE WITH APPENDIX 1 - 6 OF THE REGULATIONS.