

MOTORSPORT UK STEWARD APPRAISAL FORM

This form is to be completed by the Senior Clerk of the Course for any meeting where a Motorsport UK Steward is appointed. To help provide constructive feedback, the comments on this document should be shared with the Steward concerned whilst at the event. Once completed, the information therein will be for Motorsport UK use and will not be released to any third party without the prior consent of the person completing this form.

VENUE:	DATE:
TYPE OF EVENT:	STATUS OF EVENT:
ORGANISING CLUB:	
MOTORSPORT UK STEWARD:	SENIOR CLERK OF COURSE:

Please respond to the following questions relating to the Motorsport UK Steward and his / her performance at the event by ticking the appropriate column. If you put a tick in a shaded box, then please elaborate on the response by using the space provided on the reverse of this sheet.

To your knowledge did the Motorsport UK Steward:	Yes	No	N/A
Arrive at an appropriate time for the event			
Arrive dressed appropriately for the event			
Introduce him/herself to senior officials (Clerk, Secretary, etc.)			
Inspect the venue for matters of safety			
Undertake appropriate checks of administrative matters			
Remain available and in contact throughout the event			
Avoid interfering with the running of the event			
Work with the Club Stewards as a team			
Offer help to the senior officials when requested			
Demonstrate the interpersonal skills required of the role			
Deal with judicial matters efficiently in accordance with regulations			
Meet the standards that you expected for this event			
Exhibit the skills required to act in this capacity at a higher level			

Comments on responses given overleaf (you must respond to any marked as No or N/A):

Other comments upon the Motorsport UK Steward not already noted:

Any issues that were raised by or discussed with the Motorsport UK Steward:

Date:	Name (In capitals)
Role:	Signature

Once complete please return to:

Motorsport UK, Riverside Park, Colnbrook, Slough, SL3 0HG