

Rally/Cross Country Marshal - Personal Record Card Guidance Notes

In an aim to simplify the completion of the document for all concerned, the Marshal Working Group have redesigned the layout of the Personal Record Card (PRC). You no longer need to record event attendance against your grade, you now simply record these on pages 6-8. You are unable to 'jump' levels on the Grading Scheme, you must work up the flowchart and undertake one upgrade at a time.

Please note that block signatures covering multiple training modules are not permitted.

Please contact us by email – training@motorsportuk.org or on 01753 765000, if you have any questions.

<i>Page</i>	<i>Notes</i>	<i>Completed Where?</i>
1	Please complete your name and Motorsport UK ID number.	Upon receipt of PRC book
2	Please complete your Personal Details and include a photo if you can.	Upon receipt of PRC book
3	Notes in relation to signatures.	N/A
4	Notes in relation to attendance requirements and a record of the dates you attained each grade.	N/A
5	Rally Future – Responsibilities of a Marshal.	N/A
6-8	Event Attendance Signature record - For each event you attend, please complete the date, event name and duty. On arrival at signing-on, please hand your PRC across to either the Stage Commander, Deputy Stage Commander, Stage Safety Officer or Event Chief Marshal to complete the last two columns.	Prior to the event and at signing-on for the event.
9	This page is for marshals with the grade of Senior Stage Marshal looking to upgrade to Stage Commander to record the events where you have acted as Supervised Stage Commander, Deputy Stage Commander and Stage / Event Safety Officer. The lower box is for those looking to upgrade from Stage Commander to Examining Stage Commander.	On event
10	Rally Future – Roles & Responsibilities of a Marshal.	N/A
11	This page is for 'Cadet / Accredited Marshal' looking to record their training to upgrade to 'Marshal'.	Training Day
12	This page is for 'Marshal' looking to record their training to upgrade to 'Timing / Radio / Sector Marshal'. The applicability column relates to training for which grade you are looking at upgrading to.	Training Day
13	This page is for 'Timing / Radio / Sector Marshal' looking to record their training to upgrade to 'Senior Stage Marshal'. The lower box relates to those undertaking the Stage Commander Training Module to upgrade to Stage Commander.	Training Day
14	This page is for any additional comments by yourself, an event official or trainer, along with any other refresher training signatures you may attain.	Events / Training Day
15	Scheme Guidelines for your information.	N/A