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| **ORGANISING CLUB** |  | **DATE** |  |
| **TYPE OF EVENT** |  | **STATUS** |  |
| **VENUE *(INC. CIRCUIT LAYOUT)*** |  | **PERMIT No** |  |
| **VENUE COVID-19 OFFICER** |  |  |  |

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| The COVID-19 Officer ensures that the COVID-19 guidance issued by both Motorsport UK and the Government is respected by event organisers for all motorsport events being held under the authority of a Motorsport UK Organising Permit. |

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| **CRITERIA** | **EVIDENCE AND COMMENTS** |
| **VENUE**  Has consideration been given to entry and exit points of venue / areas of potential mass gathering? |  |
| **HYGIENE PRACTICES AND INFORMATION**  Has the venue made additional provisions such as sanitisation stations, PPE and signage? |  |
| **DOCUMENT CHECKS, SIGNING ON AND BRIEFINGS**  Explain how document checks, signing on and briefings will be held. |  |
| **RACE CONTROL/RACE ADMIN**  Explain how such space will be staffed including list of personnel and room configuration. |  |
| **PADDOCK/SERVICE/REFUEL**  Explain how social distancing and / or social gatherings will be respected. |  |
| **JUDICIAL MATTERS**  Explain how judicial matters will be managed on site. |  |
| **MARSHALLING/INCIDENTS’ RESPONSE**  Explain how events will be marshalled and incidents responded to safely. |  |

**COMMENTS & GENERAL OBSERVATIONS:**

Please use this section to elaborate on any aspects of the event that will require improvement.

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**Information supplied on this form will be processed in accordance with the Motorsport UK Data Protection Policy which can be found at:**

[**www.motorsportuk.org/Data-Protection**](http://www.motorsportuk.org/Data-Protection)

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| **NAME** |  |
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| **SIGNATURE** |  |
|  |  |
| **DATE** |  |
|  |  |
| **LICENCE No**  **(if any)** |  |