

Motorsport UK Exemption Letter Terms and Conditions - Elite sportspersons and Elite ancillary sportspersons

The requirement to provide written evidence from a United Kingdom or English sport national governing body to be granted an exemption is now set out in law for domestic/international elite sportspersons and ancillary sportspersons. This written evidence must confirm the status as an elite domestic/international sportsperson or ancillary sportsperson. It must also confirm they have travelled abroad or are arriving in England either to participate in an elite sports event; in training for an Olympic or Paralympic event; to provide essential support to a domestic elite sportsperson; or **essential** operational support to the running of an Elite Sports Event or Specified Event. For UK elite sportspersons based overseas, the written evidence must confirm they have travelled to England to participate in training for or to compete in a Specified Event.

It is important that the individual responsible for making the relevant application reads all the information and instructions carefully in this document as any incorrect information supplied by you may void any application you make and may result in disciplinary action before the Motorsport UK National Court as well as interim suspension of any Licence or recognition granted by us. Incorrect information may also give rise to problems with Border Force should they make any inquiries or audit.

1. Exemption Criteria

- 1.1** An Exemption letter can only be granted to an **elite sportsperson** or an **elite ancillary sportsperson** meeting the criteria set out in Stages 1 to 4 of the Elite Sport Stage Four - return to cross border competition guidance issued by the Government 15 February 2021. The decision as to Elite status in motorsport is made exclusively by Motorsport UK as the national governing body. Exemption letters are limited to an Elite Sports Event or a Specified Event and expire after 30 calendar days from the date of the letter. **There are specific obligations relating to 'Red List' countries as specified by Government, these are set out below at Section 3.**

1.1.1 A domestic elite sportsperson for the purposes of these Terms is a driver or co driver and is a person aged 16 or over or on an elite development pathway as certified by Motorsport UK and is a United Kingdom sportsperson who has departed from a non-exempt country in order to compete in an **Elite Sports Event or a Specified Event** or is returning to England to continue activities as a sportsperson in relation to such events whether or not they are habitually resident in the United Kingdom

1.1.2 A domestic ancillary sportsperson is an individual essential to either (i) supporting a domestic elite sportsperson in 1.1.1 above or (ii) the delivery of the Elite Sports Event or Specified Event and which DCMS has advised Motorsport UK must be interpreted as a person

without whom the event could not take place. Such persons where applicable may be licenced by Motorsport UK if domestic or other FIA recognised ASN if international and accredited by the Organiser of the relevant Event(s) for example a permanent clerk of the course or Steward appointed to hold a Championship function. Government guidance includes 'motorsport mechanics' in this category. An official falling into this category must be accredited by either the organising club if so appointed and / or by the relevant FIA recognised national governing body in other cases. Operational, logistical, technical and administrative staff will also be considered essential. Domestic based media personnel attending an overseas Elite Sport Event or Specified Event to report on it are not permitted an Exemption letter. It is the responsibility of the applicant organisation to determine who should be included in the list of ancillary sportspersons taking account of the interpretation mentioned above.

- 1.1.3 An **international elite sportsperson** for the purposes of these Terms is a driver or co driver and is a person aged 16 or over or on an elite development pathway as certified by Motorsport UK who travels to England in order to participate in a **Specified Event** after departing from or through an exempt country within the 10 days preceding their arrival in England
- 1.1.4 An **international ancillary sportsperson** is an individual essential to either (i) supporting an international elite sportsperson in 1.1.3 above or (ii) the delivery of the **Specified Event** and which DCMS has advised Motorsport UK must be interpreted as a person without whom the event could not take place. Such persons where applicable may be licenced by Motorsport UK if domestic or other FIA recognised ASN if international and accredited by the Organiser of the relevant Event(s) for example a permanent clerk of the course or Steward appointed to hold a Championship function. Government guidance includes 'motorsport mechanics' in this category. An official falling into this category must be accredited by either the organising club if so appointed and / or by the relevant FIA recognised national governing body in other cases. Operational, logistical, technical and administrative staff will also be considered essential including international broadcast staff and journalists covering the Specified Event
- 1.1.5 An **Elite Sports Event** for the purposes of these Terms is a competition or other sporting event listed on the FIA and CIK International Calendars or events which are authorised and governed by Motorsport UK
- 1.1.6 A **Specified Event** for the purposes of these Terms is an event listed on the Government list as set out in Schedule 3 of The Health Protection (Coronavirus, International Travel) (England) Regulations 2020) which can be found here [Specified Events](#). Government has now requested us, as with all sports, to provide a list of such events in order for them to be nominally approved and Exemptions granted must be reported against such Events. The list of Specified Events will be updated monthly.
- 1.2 The Exemption letter only enables returning or arriving to compete in the Elite Sports Event or the Specified Event or training or working in preparation for a further international Elite

Sports Event or Specified Event. Isolation applies outside of those functions and does not grant a general freedom of movement at all times during the applicable quarantine period and does not permit you to return to 'work' where your income is primarily derived from non-motorsport related activities. For the avoidance of doubt working at or participating in an event that is not a Elite Sports Event or a Specified Event is not capable of exemption.

- 1.3** Applicants are not eligible to use the exemption process to return to elite sport by preparing for any other unauthorised event that is not an Elite Sports Event or a Specified Event.
- 1.4** All international sportspersons/ancillary sportspersons must complete the public health passenger form and a declaration form for overseas travel before travelling to England and will need to provide written evidence from Motorsport UK of their status and Specified Event they are attending
- 1.5** An exemption can be granted to those who are strictly covered by the UK Government exemption criteria and only to those who hold a direct relationship with Motorsport UK through one of the following:
 - 1.5.1 Holding a valid Motorsport UK International Competition Licence
 - 1.5.2 Being an employee of an organisation that holds a valid current Motorsport UK Entrant's Licence
 - 1.5.3 Being a competitor and currently hold an International Competition Licence with an FIA recognised governing body
 - 1.5.4 A motorsport organisation whose employees earn a living from motorsport
 - 1.5.5 Holding a Motorsport UK Officials Licence

2. Application for an Exemption

- 2.1** Holders of current valid Motorsport UK International,, Entrant International Open, Licences are required to pay a **£12.50** fee per letter valid for one event. There will be no charge for holders of a Motorsport UK International Official licence holders. Everyone else must pay a fee of **£25** per letter valid for one event.
- 2.2** Motorsport UK may, at its discretion issue an exemption letter to persons who do not hold a direct relationship as Licence holders of but who are accredited by Motorsport UK, whether training or competing for international events during an applicable quarantine period.
- 2.3** Subject to the provision of satisfactory evidence Motorsport UK will issue an exemption letter within two to five working days next following the date payment is received as cleared funds.

Funds will be deemed cleared when the debit or credit card transaction has been processed successfully.

- 2.4 The person so exempted MUST undergo a COVID-19 test at an authorised laboratory as may be required by law at the applicable time of entry into the United Kingdom from a non-exempt country. If the person tests POSITIVE, they MUST immediately self-isolate and follow all Government and Motorsport UK requirements. Where additional COVID -19 testing is required the person must inform Motorsport UK by email to exemptions@motorsportuk.org.
- 2.5 Failure to take a COVID-19 test when required may result in you being fined and in you not being able to attend or participate at any Motorsport UK Permitted Events (if any) or any training or testing facility and you will be required to self-isolate in accordance with Government requirements during the applicable quarantine period.
- 2.6 Subject to clause 2.5 above any person participating in an Elite Sports Event or Specified Event or other training or testing event following returning/arriving to the UK must take a COVID-19 test every 72 hours (to include the test on entry into any UK port) Failure to do so may mean that the person will be subject to disciplinary or other action by Motorsport UK.
- 2.7 International and Domestic Elite sportspersons/ancillary sportspersons must undergo a COVID-19 test no more than 3 days before entering the UK irrespective if they are granted an Exemption letter. Evidence of a negative COVID-19 test must be provided for entry to the United Kingdom
- 2.8 International and Domestic Elite sportspersons/ancillary sportspersons must also book and undertake a 'Testing Package' when arriving to England irrespective if they are granted an Exemption Letter. The Testing Package required will depend on the length of the stay as follows (a stay of less than 2 days will **not** require a Testing Package):
 - 2.8.1 A stay of less than 8 days will require a day 2 test to be booked and undertaken;
 - 2.8.2 A stay of more than 8 days will require a day 2 and a day 8 test to be booked and undertaken.

Details of how a Testing Package can be booked can be found [here](#).

- 2.9 All individuals arriving into England are permitted to undertake the "Test to Release" scheme in order to end self-isolation early. The earliest this test can be taken is 5 days after the date of arrival into England. The "Test to Release" scheme must be booked and undertaken separately to the day 2 and day 8 testing package and is not available to individuals arriving from a Country on the UK Red List. Full details can be found [here](#).
- 2.10 Even if you test negative for COVID-19 you are still required to maintain Social Distancing and adhere to all PPE and safety procedures as set out by Government and or the event

organisers / venue operator when attending Motorsport UK Permitted Events (if any) or other training or testing.

- 2.11 If the individual is not attending a motorsport event or carrying out motorsport related work activities or training during the applicable quarantine period, they are required to self-isolate in accordance with Government requirements (this can be reduced under 'Test to Release').
- 2.12 If you do not self-isolate you may be fined. There are escalating fines for persistent offenders. Knowingly false information provided on your passenger locator form could result in imprisonment.
- 2.13 As the applicant Licence Holder you are liable for the actions of all persons connected to your Entry and will be subject to disciplinary or other action by Motorsport UK in the event of any false Declaration as to the information provided to Motorsport UK concerning an individual's right to an exemption letter.
- 2.14 Motorsport UK is entitled to refuse an application for an exemption letter at its discretion and its decision is final.
- 2.15 An applicant for Exemption under this document must demonstrate that they have current medical insurance that will provide treatment for any condition relating to COVID-19 and adequate repatriation.
- 2.16 All domestic or international sportspersons/ancillary sportspersons should follow the guidance set in the Elite Sport Stage Four - return to cross border competition guidance issued by the Government 15 February 2021. This can be found here - Further Guidance

3. RED LIST COUNTRIES

No exemption can apply in respect of a person who returns to the UK direct from a Red List country. All such persons must conform to the UK Government instructions. Failure to do so by any person Licenced by Motorsport UK will result in disciplinary action – see below. However, a person who has been taking part in an Elite Sports Event or Specified Event in a Red List country may be subject of Exemption in the usual way **provided that** their path of return to the UK involves a layover in a non-Red List country for 10 (ten) consecutive clear days before entering the UK excluding the date of entry.

4. Regulatory Effect

This document is of full Regulatory effect for the purposes of the Motorsport UK General Regulations as promulgated and or published from time to time. **Failure to adhere to this guidance may render**

you liable to disciplinary action including immediate suspension of any Licence or recognition pending investigation.

5. How to apply for an Exemption Letter

To consider your application for an exemption letter, Motorsport UK require you to complete the application form with the relevant information (i.e. if an official then 5 and 6 will not apply). To do so, we require;

- (a) Your full name as stated on your passport
- (b) Your passport number and the issuing authority
- (c) Your Motorsport UK licence/ registration number
- (d) If employed as a mechanic or other ancillary by a team then the Entrant name and Licence number
- (e) Your team and manager / mechanics full contact details including address
- (f) The dates you wish to travel including the specific date of entry/re-entry to the UK and competitions you will be travelling to and the training and or testing on your arrival/return for which you wish to receive an exemption letter
- (g) Where applicable, full details of any Event including training or testing in the UK that you are already Entered or intend to enter or to officiate a following your arrival/return to the UK
- (h) If travelling to an Elite Sports Event or Specified Event in a Red List Country and intending to 10-day layover after leaving it but before returning to the UK, then the layover country and dates must be specified
- (i) The information above should be provided **via the link to form below** and returned by email to exemptions@motorsportuk.org
- (j) We reserve the right to call for additional evidence / information and / or to make enquiries.
- (k) All Exemption letters apply only for 30 calendar days next following the date of the letter and you will need to make further application to us at the appropriate time for Events after the expiry of the validity of the letter
- (l) If your application is successful, you will receive a letter electronically to the email address of the competition licence or entrant within 72 hours of application.
- (m) **For further measures required BEFORE you can attend a training or testing event on your return to the UK or participate in a Motorsport UK event please see 2.6, 2.7 and 2.14 above)**
- (n) All information received by Motorsport UK will be stored and processed in accordance with our GDPR Policy, details of which can be found at privacy@motorsportuk.org or by email on request.

These terms and conditions are for domestic elite and domestic ancillary sportspersons. It does not cover international elite or international ancillary at the current time. Please email exemptions@motorsportuk.org for further assistance.

April 2021