

## MARSHAL FAQS UNDER COVID-19 – PROCEDURES AND GUIDELINES

### FREQUENTLY ASKED QUESTIONS: MARSHALS

This document will be regularly updated in line with any new government guidance. **Last update: 20 May 2021**

#### **Marshals and Officials queries when attending events under current conditions**

Whilst Motorsport UK have set out guidance to allow for Events to resume, participation is not mandatory, and every individual must consider their own personal circumstances and determine whether they should participate. Organisers will follow Government advice that the personal views of individuals are to be respected and that it is the responsibility of all participants to adhere to the guidance for the protection of all involved.

#### **What is a marshal post?**

A marshal post is a designated location which provides protection for marshals from competitive activity.

#### **How many marshals can be on one post?**

The individual event organiser will provide their specific requirements prior to the event. Please refer to the guidance documents for each discipline.

#### **Will marshal post equipment be sanitised?**

Motorsport UK's guidance suggests that the event organiser / venue will determine the best method of providing sanitising equipment.

#### **Are marshals to be supplied with COVID-19 PPE?**

Event organisers will make COVID-19 PPE available to those who will/may require it. They will also advise on disposal arrangements.

It is recommended that you bring hand sanitiser. Please take your face coverings home with you and dispose of them responsibly.

#### **Will I be expected to perform more than one role?**

Due to reduced numbers it may be necessary to multi-task (e.g. Post Chief + Flags or Post Chief + Incident). The Clerk of the Course will respect this situation when making requests and responding to requests for support during incidents. On a non-fixed venue event such as a Rally Timed Trial, the Clerk of the Course, Chief Marshal or Stage Commander will advise you of your role/s during their briefing.

#### **Can I approach a stationary vehicle?**

Yes, marshals can still approach a stationary vehicle in the same way as before, now looking for the thumbs up signal from the driver. You may be specifically asked to do this by the Clerk of the Course.

Always maintain social distancing or a protective barrier (e.g. vehicle window) between the driver and marshal.

Marshals should not usually have to touch a vehicle however, if it is necessary, appropriate COVID-19 PPE is to be worn. Please refer to the PPE guidance document for further information.

#### **If the driver signals that they are ok, what should we do?**

Should a driver signal that they are ok, move back and give space for the driver to exit the vehicle. Always maintaining social distancing and request that the driver moves to a safe location.

Report to event control as usual.

**If medical attention is required, what should we do?**

Relay this information to the Clerk of the Course as soon as possible. The Clerk of the Course will then take immediate action to neutralise the session and deploy the appropriate response.

Don't open the vehicle doors or break social distancing, unless you have been provided with the correct COVID-19 PPE.

**What should we do if the Clerk of the Course has requested a vehicle to be moved?**

Should the vehicle be capable of being moved by pushing, request that the driver assists with steering and pushing where applicable. Appropriate COVID-19 PPE is to be worn and/or the use of hand sanitiser if more practical.

If maintaining social distancing is not possible correct COVID-19 PPE must be worn.

If the vehicle is in a position where pushing with limited marshalling numbers is not possible (e.g. gravel trap, uphill), request a recovery to move the vehicle.

**If all paperwork is to be submitted electronically, what does that mean for me?**

As all paperwork is to be completed and distributed electronically, you will either be provided with electronic versions of your reports OR if the reports are still required by hard copy, please take a photograph of the report and send via email/MMS/WhatsApp type methods to the Clerk of the Course via the method they will have briefed you on.

**Before COVID-19, at a fixed venue event I would receive a guest pass with my event entry credentials will this practice continue?**

Organisers and venues may need to limit attendance to ensure that they are able to adhere to social distancing requirements and any limitation on gatherings and therefore this will be dependent upon the organiser and particular event.

**Will catering facilities be open as usual at the venue?**

This will be dependent upon the current Government advice. You should contact the venue or their website to confirm.

**Is overnight camping allowed?**

This is subject to local government guidance and you should check with the venue in advance.

**If I do not feel comfortable attending an event to which I have volunteered, what should I do?**

If you do not feel comfortable attending an event to which you previously volunteered, please inform the Organising Club at the earliest opportunity.

**If I feel unsafe during the running of an event, can I choose to leave?**

In the first instance you should discuss your concerns with the Chief Marshal or COVID-19 Officer. If the situation cannot be rectified, you must make sure that the Chief Marshal is aware of your decision to leave the meeting to give them chance to find a replacement or make alternative arrangements.

**When will upgrade assessments be permitted?**

From 17<sup>th</sup> May 2021, upgrade assessments on event may take place, so long as social distancing can be maintained on the post / at the location, and local government guidance allows.

Upgrade assessment signatures should be recorded in the Marshals Personal Record Card (PRC). Examining Marshals should use their own pen and social distancing must be maintained when exchanging PRCs.

**How do I submit an upgrade to Motorsport UK?**

Whilst social distancing and hygiene measures remain in place, it is not a requirement for Marshals to record event attendance signatures in their PRCs (apart from in reference to an upgrade assessment as per the above). During this time, we ask Marshals to keep their own attendance records should they be needed for upgrade or grade maintenance reasons in the future. Please ensure that the date of the event, the



venue, organising club, the role you performed and the Motorsport UK ID number of the Chief Marshal is recorded.

When submitting an upgrade application to Motorsport UK, you must provide the following:

- A completed Marshal Upgrade Application form – you can complete this digitally and submit by email. Your club does not need to physically sign section 3, they can endorse your upgrade by emailing [training@motorsportuk.org](mailto:training@motorsportuk.org)
- Personal Record Card – post your PRC or scan and email the relevant pages. For 2021, event attendance signatures are valid from 2017 onwards and training module signatures are valid from 2018 onwards:
  - Event attendance – if you have been maintaining your own attendance records, please send us this listing too. We will verify your attendance with the organising club.
  - Training attendance – please send copies of training attendance certificates or email confirmations, to show which training events you have attended and the modules that you have completed. We will verify your attendance with the organising club/trainer.

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