

## MARSHALS GUIDANCE UNDER COVID-19 – PROCEDURES AND GUIDELINES

This document will be regularly updated in line with any new government guidance. **Last update: 20 May 2021**

Motorsport UK Guidance on COVID-19 in relation to Events has Regulatory status and to the extent applicable shall supersede the General Regulations by virtue of GR A.2.4. Breach of this obligation may lead to disciplinary action being taken (C.1.1).

Event organisers should work with the Marshals to ensure that the good hygiene, social distancing and all other necessary measures to reduce the risk of COVID-19 transmission are implemented at the event.

### Basic principles:

- Local government advice must be adhered to at all times
- Good hygiene – wash hands regularly and use hand sanitiser
- Maintain social distancing requirements (min 2m)
- Do not attend events if you feel unwell or have any symptoms of COVID-19
- PPE must be worn in accordance with government advice

EVENT ELEMENT	GUIDANCE
<b>Pre-event actions and Signing-on</b>	<ul style="list-style-type: none"> <li>• This will be carried out via an online system in advance of the meeting.</li> <li>• Allocation to posts will be undertaken either prior to the event or remotely.</li> <li>• Written briefings and instructions will be sent through electronically in advance of the meeting. Briefings will be carried out by voice notes, telephone or other electronic means. Alternatively, in an open area whilst at all times respecting social distancing and with availability of hygiene measures.</li> </ul>
<b>Event Control</b>	<ul style="list-style-type: none"> <li>• Only necessary personnel are to be in Event Control, and those that are, are to be provided with (or bring) appropriate COVID-19 PPE in line with government advice, with hygiene measures observed. Hand sanitiser must be available on entry and exit and each room must be well ventilated.</li> </ul>
<b>Communications</b>	<ul style="list-style-type: none"> <li>• All communications should be electronic and verbal reports from Marshals are to be accepted, where appropriate Marshals may be asked to submit their written reports by taking a photograph and sending it through via MMS or WhatsApp type apps.</li> <li>• All reports to be transferred by digital or telephonic means.</li> </ul>
<b>Radio Marshals (Rally/Club Sport)</b>	<ul style="list-style-type: none"> <li>• Radio Marshals either in 2 cars side by side OR with members from the same household / social bubble.</li> </ul>
<b>Incidents</b>	<ul style="list-style-type: none"> <li>• Emergency Response personnel are the only persons authorised to attend a medical intervention. No Marshal to attend a medical intervention except to control the site and check for the thumbs up sign from the driver. If</li> </ul>



<b>Incidents cont.</b>	<p>intervention is required, appropriate COVID-19 PPE must be worn. In the event of an incident requiring intervention or where there is no OK sign (thumbs up) from the driver, marshals equipped with appropriate PPE should adopt the usual procedures to deal with the incident until additional support arrives. At which time the marshals' direct involvement may not be required, and they may only be needed to control the site.</p> <ul style="list-style-type: none"><li>• In the event of an incident, if a Marshal has not already reported to Event/Race Control, the Clerk of the Course may request them to approach the vehicle, face on and at a safe distance, in order to obtain a thumbs up from the driver. The Marshal should advise Event/Race control whether medical/rescue intervention is required.</li><li>• In the event of an incident where a Marshal is not in direct contact with the Clerk of the Course/Event Control, the marshal is to approach the vehicle, face on and at a safe distance, in order to obtain a thumbs up from the driver. If intervention is required, appropriate COVID-19 PPE must be worn. The Marshal must advise Clerk of the Course/Event Control whether medical/rescue intervention is required as soon as possible.</li></ul>
<b>Trainee</b>	<ul style="list-style-type: none"><li>• Trainee Marshals may attend in a shadowing capacity, as long as social distancing can be maintained on post / at the location, and local government guidance allows.</li><li>• There are numerous online training resources available on the Motorsport UK Learning Hub, and there are other methods of communication you can use to continue training with your mentors, such as video calls and on-line chat facilities.</li></ul>
<b>Personal Record Cards (PRCs)</b>	<ul style="list-style-type: none"><li>• With current social distancing and hygiene measures in place, it is not currently a requirement for Marshals to record event attendance signatures in their PRCs.</li><li>• Marshals should keep their own records – including date of event, circuit, organising club, role performed and the name of the Chief Marshal.</li><li>• Should the event attendance signatures be used in the future for an upgrade application, Motorsport UK will verify the Marshals event attendance records with the organising club.</li></ul>
<b>Upgrade Assessments</b>	<ul style="list-style-type: none"><li>• Upgrade assessments may take place on event, so long as social distancing can be maintained on post / at the location, and local government guidance allows.</li><li>• Upgrade assessment signatures must be recorded in PRCs – the Examining Marshal should use their own pen and social distancing must be maintained when exchanging the PRC.</li></ul>

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