**SECTION 1 – YOUR PERSONAL DETAILS**

|  |  |  |
| --- | --- | --- |
| **MOTORSPORT UK LICENCE NUMBER (IF KNOWN):** |  |  |
|  |  |  |  |  |  |
| **SURNAME:** |  | **FIRST NAME(S):** |  |  | FIRMLY ATTACH YOUR PHOTO HERE AFTER HAVING PRINTED YOUR FULL NAME, DATE OF BIRTH AND LICENCE NUMBER (IF KNOWN) CLEARLY ON ITS REVERSE. |
|  |  |  |  |  |
| **ADDRESS:** |  |  |
|  |  |
|  |  |
|  | **POST CODE:** |  |  |
|  |  |  |  |  |
| **TEL (DAY):** |  | **TEL (EVE):** |  |  |
|  |  |  |  |  |
| **EMAIL:** |  |  |
|  |  |  |
| **DATE OF BIRTH:** |  | **MALE:** |  | **FEMALE:**  |  |  |

**SECTION 2 – DECLARATION**

* I hereby agree to abide by the Motorsport UK Safeguarding Policies and Guidelines.
* I will support the Club to adopt Motorsport UK Safeguarding Policies and Procedures and/or our Clubs Safeguarding Policies and Procedures that reflect Motorsport UK’s.
* I will report all concerns regarding the welfare of a child or an adult at risk of harm to the Motorsport UK Safeguarding Team.
* I will abide by the Motorsport UK Regulations and not do anything that could damage the reputation of or have any negative effect on motor sport generally. I understand that if I do so, you may take disciplinary action against me.
* I understand that motor sport is dangerous and accidents causing death, bodily injury and property damage can and do happen.
* I will not exercise the privileges of this licence if I am aware of any medical, or other, reason that renders me unfit to do so.
* I understand Motorsport UK needs to collect and process the personal information about me which is contained in this application in order to issue my licence and to perform its obligations under the General Regulations. I also understand Motorsport UK would like to use such information for other purposes, as specified in its current Data Protection Policy but, before doing so, Motorsport UK will seek my consent in accordance with the Data Protection Policy, a copy of which can be found at www.motorsportuk.org/data-protection. A hard copy is available on request.
* I understand that as a licensed Official you may include my contact details in your publications.

|  |  |  |  |
| --- | --- | --- | --- |
| **SIGNATURE:** |  | **DATE:** |  |

**ALL APPLICATIONS MUST BE COUNTERSIGNED BY THE CHAIRMAN OR SECRETARY OF EACH MOTORSPORT UK RECOGNISED CLUB THAT YOU ARE ASSOCIATED TO ACT AS CLUB SAFEGUARDING OFFICER**

**CLUB 1: NAME OF CLUB please add a box**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **CLUB:** |  | **POSITION:** |  | **DATE:** |  |
| * *(Initial applications only)* I confirm that the Club has received two references in line with the Motorsport UK Safer Recruitment Policy.
* I confirm that the Club will ensure that the applicant completes an annual self-declaration form to inform the Club and in turn Motorsport UK of any relevant information and/or changes to their criminal record.
 |
| **NAME:** |  | **SIGNATURE:** |  |

**CLUB 2: NAME OF CLUB please add a box**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **CLUB:** |  | **POSITION:** |  | **DATE:** |  |
| * I confirm that the Club has received two references in line with the Motorsport UK Safer Recruitment Policy.
* I confirm that the Club will ensure that the applicant completes an annual self-declaration form to inform the Club and Motorsport UK of any relevant information and/or changes to their criminal record.
 |
| **NAME:** |  | **SIGNATURE:** |  |

 If you would like to receive information from organisations other than Motorsport UK, please tick this box to opt in.

If you would like your contact details to be displayed in any Motorsport UK Publications, please tick this box to opt in.

Can you change the box please to be one at end of each line

**MAINTENANCE**

All Club Safeguarding Officers must hold a satisfactory DBS or PVG check that is renewed every three years.

Training requirement will be required, and this will be subject to change from time to time.

**YOUR PHOTO**

We will include an encrypted image on your licence. You are therefore required to submit a passport size photograph which must be representative of your current image. This is for your protection to guard against any possibility of improper use. For subsequent renewals, a replacement photograph is not required.

**MEMBERSHIP SERVICES TEAM, MOTORSPORT UK, BICESTER MOTION, OX27 8FY**