

## **BECOMING A: CLERK OF THE COURSE**



The Clerk of the Course has overall responsibility for the general conduct and control of an event in accordance with the Regulations, Programme and Organising Permit. As such, they act as the sport's first judicial body, having the power to impose penalties in accordance with the regulations.

### **WHERE DO I START?**

Clerks of the Course must be well versed in the organisation and running of motorsport Events, so it is incredibly important that you build up your experience over a number of years, accepting advice and guidance from those already in the role.

As a Senior Official, applicants must be at least 18 years old and will need to submit a motorsport CV with their application so that their prior experience in the sport can be considered.

This application must be supported by a Motorsport UK Recognised Club which runs the type of events that the application is for.

### **TRAINING**

The training for a Motorsport UK Clerk of the Course is conducted via a modular development programme, during which time they are classed as an Assistant Clerk. The training programme consists of two types of modules – a theory-based module which can be carried out on Motorsport UK's online learning platform, The Learning Hub, and several practical modules which will be completed whilst on event.

Once the modular training programme has been completed, they will undergo and pass an assessment of knowledge before being upgraded to the position of Deputy Clerk. This means that they can act on behalf of the Clerk of the Course, however they cannot yet take full responsibility for the running of an event.

### **FUTURE DEVELOPMENT**

Once an in-role assessment has been satisfactorily completed, the applicant will be upgraded from a Deputy Clerk to a National Clerk. This means that they can act as Clerk of the Course for events running at National level, or below, in their chosen discipline.

Having held the National grade for at least 3 years, a Clerk of the Course may, if there is an identified need for such a position, apply for upgrade to International level. Again, the upgrading criteria in the Yearbook must be met before an assessment will be granted.

Clerks of the Course are required to attend 2 out of 3 biennial Licensed Officials' Seminars, and have been active in their role, in order to retain their grade.

### **HOW TO APPLY**

Complete the application form in the [Motorsport UK Resource Centre](#) and return it to the Membership Services Team at Motorsport UK, along with a copy of your motorsport CV and a letter of support from an Organising Club.