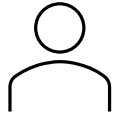


## Chair



The Chair is a key club official role. Similar to the managing director of a company, the chair is the most senior official role in a club and the person responsible for overseeing all club affairs. The Chair leads meetings including the Annual General Meeting, as well as leading the club's development for the future.

### Responsibilities and Duties

Chairs are mostly responsible for:

- Support the efficient running of the club.
- Chairing meetings, and making sure the club stays on topic, and target.
- Liaising with the secretary to organise meetings, and confirm meeting agendas and minutes.
- Representing the club at local events, regional associations and to Motorsport UK.
- Recruiting and supporting new committee members and their development, taking into considerations skills, experience, and diversity.
- Take a strategic lead by working on projects to promote and further the club's development.
- Ensure that the Club works within current legislation, upholds its constitution, and maintains regulations set out by Motorsport UK.

A chair's role can be very varied, and relies on adapting to what is happening, and what is needed. They should be concerned about the club's strategy for the future and ensure the longevity of the club by putting systems in place.

As a participating member of motorsport, they should uphold the values of the [Race With Respect code](#).

### Skills and Qualities

A Chair should be/have:

- Friendly and approachable
- Be able to think strategically
- Strong interpersonal skills
- Comfortable in a leadership position
- Good at delegating
- Able to be objective
- Supportive, enthusiastic and motivating of Club members and the events

For more information guides visit the Motorsport UK Club Toolkit.

For guidance and suggestions of further guides, email the Motorsport UK Club & Community Development Team at [club.development@motorsportuk.org](mailto:club.development@motorsportuk.org)