

COACHING COORDINATOR (STUDENT INTERN)

Location:	Motorsport UK, Bicester Motion.
Hours of Work:	Full Time (37.5 hours per week). Core hours are 09:00 until 17:30, Mon – Fri.
Salary:	Some living expenses
Contract:	Fixed Term (12 months) Undergraduate placement year

THE ROLE

WHAT'S THE OPPORTUNITY?

The primary objectives associated with this role will be:

1. To support the development and administration of the Motorsport UK Coaching courses and qualifications.
2. To enable the development of quality coaching resources and support which will be available to all our members.
3. To bring leading insights and best practice to ensure that coaching in motorsport is in line with industry standards.

THE BACKGROUND

WHO ARE MOTORSPORT UK?

Motorsport UK unites communities through a shared passion and love of the sport. 50,000 licence holders, 10,000 volunteer marshals and 4,000 officials alongside millions of vibrant fans are active week in, week out, doing what they love.

Whether that's the speed of drag racing, the close battles of circuit racing, the precision of AutoSOLOs or the social enjoyment of Touring Assemblies, the community is vibrant and alive.

At Motorsport UK, a team of 70 dedicated staff work as passionately as the members, driving forward values of integrity, innovation, collaboration and commitment in everything that's delivered.

Your journey to make a difference at Motorsport UK begins today!



THE DETAILS

WHAT ELSE CAN I EXPECT TO BE DOING?

- Leading the co-ordination and organisation of coach education courses including communication with candidates
- Liaising with 1st4Sport Qualifications to ensure that qualification delivery is in line with the qualification framework.
- Ensuring that all Health and Safety regulations, EDI and Safeguarding issues are considered
- Bringing creative ideas and innovation to the development of materials and training opportunities
- Attending coaching workshops to support the coach developers in facilitating a positive experience for prospective coaches.
- Supporting the promotion of the Coach Development Pathway working closely with the Marketing and Communications department.
- Working closely with the Coaching Hub platform provider to ensure that learners have access to online module content.
- Commitment and time to invest in own CPD and growth within a professional development plan, meeting regularly with the Competitors Pathway Manager
- Provide regular reports on the progress of the Motorsport UK Coach Development programme and its implementation and effectiveness.

THE PERSON

WHO ARE WE LOOKING FOR?

At Motorsport UK, we understand that our people will shape our success, and ultimately define our value to the motorsport community.

We're looking for people who can demonstrate that they're as passionate as our members, embracing and championing our core values of Innovation, Collaboration, Commitment, and Integrity.

Below are some of the essential experiences, knowledge, and skills which will be vital for this role:

Methodical and well organised

Strong communication skills at varying levels

Good interpersonal skills

Able to work independently and within a team

Research and planning skills

Good general organisation and time management skills

Must be familiar with Microsoft programmes, particularly excel and powerpoint

Excellent administrative skills

Proactive in problem solving

Eligibility to work within the UK

The ability to travel to and from the Motorsport UK offices in Bicester

In addition to the above, the following points may be helpful for the post-holder:

Familiar with, or have experience, in sport coaching

Familiar with the complexities of the motorsport landscape and pathways from grassroots to elite

Understand the role of coaching in supporting participation and performance in sport

THE PERKS

WHAT'S ON OFFER FOR ME?

Fantastic opportunity to gain valuable industry experience.

25 days annual leave + bank holidays.

Financial, Physical, and Mental Wellbeing support.

Free on site parking.

Access to a host of other member / staff benefits.



THE LOCATION

WHERE WILL I BE BASED?

Home for us is in the heart of 'Motorsport Valley'. Specifically, we're located within the Heritage Quarter of the fantastic Bicester Motion site, Oxfordshire.

The UK's only hub for historic motoring excellence, Bicester Heritage boasts over 45 specialist automotive and motorsport businesses. Founded in 2013 the 444 acre former WW2 RAF Bomber Training Station is all about driving the future of the past.

Our purpose built office space accommodates the near 70 committed people who passionately work for the betterment of our sport.

We're big on creating the conditions for organic collaboration. However, we respect that some flexibility goes a long way towards supporting a healthy work-life balance. That's why we operate a hybrid working policy whereby staff spend four days in the office, with the option to work remotely for the fifth.

If this sounds like the role for you, why not get in touch? Head on over to our careers page for more information on how to apply:

motorsportuk.org/contact-us/careers





We are the national membership organisation and governing body for four-wheel motorsport in the UK, representing competitors, volunteers, clubs and fans.

Motorsport UK is a not-for-profit organisation (limited by guarantee) that exists to service and grow the sport. We are a member of the world governing body, the Fédération Internationale de l'Automobile (FIA).

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